

Middletown Farmers' Market

Rules and Guidelines

1. The market will have a designated "Market Manager" selected by the Middletown Christ Reformed UCC; hereafter, the Church. The Market Manager is responsible for market operations and has the authority to direct vendors to comply with provisions of all market rules, including those not specifically stated in this document. The Market Manager reserves the right to order any vendor to remove from sale any spoiled or off-condition product from sale.
2. The market will adopt operating hours at the beginning of each season. Any departure from these listed hours must be approved in advance by the Church.
3. This is a "Producers Only" market. All vendors agree to allow inspection of their farms and production facilities as a means of assuring compliance with the "Producers Only" rule.
 - a. Vendors who are unable to participate at the market may request a waiver allowing an existing vendor to sponsor and sell their produce and/or products. Approval from the Church is required and strict consideration will apply allowing only for produce or products which are not currently sold at the market.
4. If crop loss occurs prior to the vendor's normal participation time, any dues paid for the season will be returned to the grower. If a grower suffers total crop loss during the active participation period at the market and thus is forced to cease participation in the market, season dues already paid will be refunded on a prorated basis.
5. Vendors who pay seasonal rates prior to market opening day will qualify for assigned spaces whenever possible. Assigned space policy as follows:
 - a. Vendors wishing to use their assigned spaces must arrive at minimum 30 minutes before market opening. After that time the Market Manager may at their discretion re-assign the space.
 - b. Seasonally paid vendors not coming to market on a given day should notify the Market Manager the evening before the market.
 - c. Vendors are requested to notify the Market Manager if they plan to discontinue participation for the season.
 - d. Daily layout of the market will be at the discretion of the Market Manager.
6. It is the vendor's responsibility to secure and comply with all required state and county permits for their planned market activity.
 - a. Scales must be registered with and inspected by the Maryland Department of Agriculture's Weights and Measurement Section.
 - b. Packaged products must comply with Maryland Packaging and Labeling Regulations.
 - c. Nursery stock must be from operations in compliance with Maryland Department of Agriculture's nursery inspection and certification program.
 - d. Vendors selling eggs must be in compliance with Maryland Egg Law.
 - e. Vendors selling honey and apiary products must have their colonies registered with the Maryland Department of Agriculture and hold a valid Certificate for Honey Bee Colony Registration.
 - f. In addition to obtaining any licenses required by the Frederick County Health Department, all food service vehicles must also be inspected by the Office of the Fire Marshal for Frederick County.
7. The use of the terms "organic" and "naturally grown" in any form by vendors is restricted to those who are certified under provisions of State approved certifying organizations.

8. Vendors are required to have legible signage identifying their farm or firm, product pricing and listing the town of operation.
9. All vendors are required to operate their stands in a safe manner and to make immediate safety changes when directed to do so by the Market Manager.
 - a. Vendors are required to maintain their stands in a neat and orderly fashion and be responsible for removing all debris at the end of each market day.
 - b. Vendors using tents or canopies are required to utilize solid weights to ensure their shelter is held securely in place.
 - c. No running water or electrical power is available on-site.
 - i. If electricity is needed, the vendor must supply a portable generator, in good working condition, with approval from the market manager. Generators emitting excessive noise or fumes are prohibited. Vendors are also encouraged to employ a noise-cancelling enclosure.
10. Although the overall market will be covered by the Church's general liability insurance policy, vendors are encouraged to carry their own insurance.
11. Smoking, vaping, the use of electronic cigarettes and other tobacco products, and the consumption of alcoholic beverages is strictly prohibited!
 - a. EXCEPTION: Sampling of alcoholic beverages from approved vendors, as part of their official market activities
12. All complaints must be in writing, signed by the complainant, and presented to the Market Manager for review and resolution. Producer Only complaints will require an inspection visit to the production location by the Market Manager. Any vendor refusing to allow an inspection shall forfeit the right to participate in the market for the remainder of the season. No market dues will be refunded in such cases.

Josh Lewis, Market Manager
Middletown Farmers' Market
12924 Spruce Run Rd
Myersville, MD 21773
manager@middletownmdFarmersmarket.com
(301) 524-1035

Middletown Farmers' Market Agreement

Having read the Middletown Farmers' Market Rules and Guidelines, I hereby agree to abide by these rules and guidelines, and wish to participate as a vendor for the **2020** market season.

\$5.00 Daily¹ *Please be sure to enclose Cash, Check or Money Orders*

\$50.00 Season² *Payable to **Joshua Lewis or Christ Reformed UCC***

Mail this form and payment to:
Josh Lewis, Market Manager
Middletown Farmers' Market
12924 Spruce Run Rd
Myersville, MD 21773

¹ Vendors paying at market each week receive no discount when participating for more than 10 weeks.

² Vendors anticipating less than 10 weeks participation may prepay \$5/Week X # of weeks, additional fees may apply.

Anticipated Start Date (Must Be A Thursday, Opening Day is May 7, 2020)

Business Name (Required)

Primary Contact's First & Last Name

Name of Person at Market (If Different)

Physical Address

City, State ZIP

Email

Phone

Products to be Sold

Health Concerns of Person at Market (Allergies, Medical Conditions, Etc)

Emergency Contact (Not regularly at Market)

Emergency Contact Phone

Primary Contact Signature

Date

OPTIONAL: Please complete this section to be listed on the market website (middletownmdfarmersmarket.com/vendors)

No update needed to description. (Returning Vendors only)

Business Description (2-3 Sentences for Market Website)

Social Media
(List User Name or URL)

Website _____

Facebook _____

Instagram _____

Twitter _____

Etsy _____

Pinterest _____

YouTube _____

Other _____